

**TO:** Central Conference and Jurisdiction Delegation Adult in Charge

**FROM:** Rev. Micki McCorkle, Interim Associate General Secretary, General Board of Discipleship, Kênia Guimaraes, Global Young People's Convocation and Legislative Assembly (GYPCLA), Manager

**RE:** "Safe Sanctuaries" Sleeping Arrangements

The General Board of Discipleship endorses the recommendations for youth ministry sleeping arrangements as published in, *Safe Sanctuaries for Youth: Reducing the Risk of Abuse in Youth Ministries* (Melton, Discipleship Resources, 2003, pg. 49):

"In a hotel-type setting, it is recommended that youth be assigned to rooms and adults be assigned to separate rooms. This would also be recommended for dormitory settings. If possible, make the room assignments so that an adult room is between two youth rooms. It is also recommended that the adults arrange among themselves to check on the youth rooms on a random schedule during the night."

In keeping with these recommendations, the company handling the GYPCLA registration, Creative Convention Consulting in partnership with the GYPCLA staff, will see that all rooms are gender and age specific. Youth will room only with youth, unless special circumstances exist. Every effort will be made to house young adults with young adults and adult leaders with other adult leaders.

**Please complete the form below and return to the GYPCLA office no later than 30 November 2006. Your delegation is not fully registered until this form is received back in our office. Use email and/or fax to ensure that it gets to our office in a timely fashion. Send the original through mail.**

I certify that I am the group/delegation leader in charge of the group for which housing is being assigned. On behalf of myself and as an agent of the group that I represent, I accept full responsibility for seeing that appropriate housing assignments have been made for all members of my group. No one ages 12-18 has been housed with participants over the age of 18.

I have checked all the room assignments for my group and insure that according to the list given to me, they are in compliance with the above guidelines.  Yes  No (If no, on a separate sheet of paper send correction(s) along with this form.)

Signature: \_\_\_\_\_

Please print your name: \_\_\_\_\_

Phone number to reach you: \_\_\_\_\_

Your email address: \_\_\_\_\_

Name of Central Conference or Jurisdiction: \_\_\_\_\_